



Admissions Criteria



The College adheres to the Royal Borough of Kingston Upon Thames admission policy for its own schools, the details of which are found in the Secondary Schools Information Booklet 'Which Secondary School?' available from the Royal Borough of Kingston Upon Thames, Education and Leisure Services, Guildhall, Kingston Upon Thames, Surrey KT1 1EU. Telephone 020 8547 4610

There are 150 Year 7 places available for September 2010. If more than 150 applications are received, places will be offered according to the following criteria, used in this priority order:

- i. Places will be offered firstly to Looked After Children i.e. children who are looked after by a public authority and are in public care. Applications made under this criterion must be accompanied by details of circumstance and professionally supported evidence (e.g. from a social worker);
- ii. Places will be offered next to children who have a brother or sister, including an adopted, foster, half- or step-brother or sister, living at the same address and attending the same school at the time of admission;
- iii. Places will then be offered in cases of exceptional family, social or medical need (which must be described on the application form and verified by professionally supported evidence) which makes the school concerned the most suitable one for the individual child;
- iv. The remaining places will be offered to children who live nearest to the school, as measured using the shortest approved walking route. All distances will be measured using the Council's computerised Geographical Information System.

Children who have a Statement of Special Educational Needs will be offered a place at the School if it is named in their Statement in accordance with the Education Act 1996 and the Special Educational Needs Code of Practice.

Late applications will be considered only after all applications received by the closing date have been considered.

Waiting List

The waiting list will automatically consist of the names of unsuccessful applicants who have not had a higher preference offer. This list will be held in criteria order and will include any late applications.

Names of children who have had a higher preference offer, or who did not originally name the school as a preference, can be added to the waiting list. These names will be added to the list in criteria order regardless of the date the application was received. The waiting list will be held open throughout the year.

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Admission to the 6th Form

For admission to post-16 education (6th form) all submissions should be sent to the College care of Dr. Chambers, Director of KS5.

